



Ref: NCS/SSD  
Date: 5 November 2021

Dear parents and carers,

I hope you are all safe and well. This week has carried on where last term left off with students working hard in their lessons and exams, producing work both they and you can be proud of.

Following on from my letter at the end of last term, I wanted to remind parents and carers of students in Years 7-10 that over the coming weeks they will be bringing their books home for you to look at as part of our Celebration of Work weeks. This commences with Year 10 today.

The schedule is as follows:  
Year 10 - 5 November 2021  
Year 9 - 12 November 2021  
Year 8 - 19 November 2021  
Year 7 - 26 November 2021

Please take the time to look through your child's books with them so they can talk to you about the effort they have put in and the work they have produced. We expect books to be well presented, and work to be complete. Teachers provide feedback in a variety of ways, including verbal and written feedback. The 'What Went Well' (WWW) and 'Even Better If' (EBI) format is used to help students understand not only what they have achieved, but also how their work could be improved. Students engage with and respond to this feedback in green pen, allowing them to refine or improve their work. Written feedback in this format should happen at least twice a term.

Your views are invaluable so we would be incredibly grateful if you could also take the time to fill in the feedback survey, which can be found here:

<https://docs.google.com/forms/d/1krzyx50jlfwMAAsKoJQt5eHxxjvG0uiZhl1y2Wi1SUo/edit>.

As I have written on several occasions, our students do better when school and parents/carers work together. It is for this reason that we have our Partnership Agreement that we share with parents/carers when their child starts at the school. This can be found attached to this letter. I would like to draw everyone's attention to point three of our expectations of parents and carers that asks you to "treat all members of the school community with respect". Sadly there have been a couple of incidents recently where parents have not adhered to this when speaking to our colleagues. We all want what is best for the children and young adults at the school so please remain calm and respectful when speaking to staff here, either in person or

on the phone. We will always do whatever we can to solve any issues and this is easier to do when we all work together.

I look forward to reading your feedback to your child's work over the coming weeks and for continuing the positive relationships the school has with our students' parents and carers.

Kind regards

A handwritten signature in black ink, appearing to read 'N. Smith'. The signature is written in a cursive style with a large 'N' and a smaller 'Smith'.

Mr N Smith  
Head of School