



## Mobile Phone and Electronic Devices Policy

1. The school will not accept any responsibility for any loss or damage to mobile phones, headphones or any other electronic devices.
2. This policy applies to all students in Years 7-13. All staff and school visitors are expected to follow this policy in order to model our expectations of students. (Members of staff including Premises staff, ICT technicians and SLT members whose role within school require them to be contactable at all times will be able to use their phones with discretion when needed).
3. To prevent any disruption to learning, if a student brings a mobile phone or other electronic devices to school, it must be switched off and kept out of sight once the student is inside the school buildings. **Corridors and classrooms are mobile phone free zones.**
4. If a mobile phone or electronic device is seen, heard or used within a mobile phone free zone without the express permission of an immediate member of staff for education or emergency purposes, they will be confiscated by staff in accordance with the Department for Education advice on Searching, Screening and Confiscation:  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/674416/Searching\\_screening\\_and\\_confiscation.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/674416/Searching_screening_and_confiscation.pdf)
5. As with any item confiscated in school, the mobile phone or other electronic device is only returned at the Head of School's discretion as stated in Section 91 of the Education and Inspections Act (2006).
6. Confiscated phones will be handed to the student's Head of Year. It is the student's responsibility to collect the phone at the end of the school day from the Head of Year's office.
7. Exam board regulations stipulate that no mobile phone may be taken into an exam hall under any circumstance. Any breaches of this will lead to disqualification from that exam and possibly other exams.
8. Breaches of this policy will be treated as any other breach of school rules. Persistent breach of this policy will result in the student having the privilege of having their mobile phone in school rescinded. Incidents of cyber bullying or the possession of phones with illegal content will be treated in accordance with the relevant school policies.

**Reviewed:** June 2021

**To be reviewed:** June 2022